



## **JOB OPPORTUNITY-1st Posting**

**POSITION:** IT Technician  
**LOCATION:** Kitigan Zibi  
**WORK SCHEDULE:** 35 hours a week  
**TERM:** Indeterminate. 6 month probationary period.  
**SALARY:** Level 3 as per the Kitigan Zibi Salary Scale. (Range Negotiable)

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### **Summary:**

Under the immediate supervision of the Community Services Director or designee and in accordance with the policies adopted by the KZA, in support of the technology service contract providers, the IT Technician will perform a wide variety of technical support tasks to employees in three administrative sectors (KZA/KZHSS/KZES) in resolving computer related issues.

### **PREAMBLE:**

If you are interested in applying for this position and are able to demonstrate that you meet the mandatory basic requirements, please present your: letter of interest, updated resume, proof of education/training, IT certification, copy of valid driver's license, contact information for three references to the attention of Christina Commonda at the Band Office. 1 Paganakomin Mikan, Maniwaki, Quebec J9E 3C9 by August 10, 2018, at noon. A copy of the full job description can be obtained at the Band office.

Contact information:

**email:** [kzahumanresources@gmail.com](mailto:kzahumanresources@gmail.com)  
**phone:** 819-449-5170  
**fax:** 819-449-5673

Validation will be made of the applicant's education/training/licences. For every new posting, applicants must resubmit a separate application for each job he/she is applying for. Your application must contain all documents by the deadline or it will be considered incomplete (even if you have applied for a job in the past). Incomplete applications will not be considered. Only candidates meeting the minimum requirements will be considered for an interview.

Preference will be given to the Kitigan Zibi Anishinabeg Band Members in accordance to Kitigan Zibi Anishinabeg's Preferential Hiring Policy.