



**Assemblée des Premières Nations
Québec-Labrador**

250, Place Chef Michel Laveau, bureau 201
Wendake (Québec) GOA 4V0
Tél. : 418-842-5020 • Téléc. : 418-842-2660
www.apnql-afnql.com

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NOTICE OF COMPETITION

Position Title:	Government Relations Advisor
Employer:	Assembly of First Nations Quebec-Labrador
Place of work:	250, Place Michel-Laveau, suite 201 Wendake, Quebec GOA 4V0
Contract Period:	One year contract (with the possibility of extension)
Salary:	Established according to the evaluation of the candidate
Entry into Service:	Summer 2017
Priority in Hiring:	
<ol style="list-style-type: none"> 1. Member of a First Nation whose community is a member of the AFNQL 2. Member of other First Nations 3. General population 	
Job Description:	
<p>Under the immediate supervision of the Regional Chief, the Government Relations Advisor shall develop and strengthen relations at the various levels of government, to provide support and special attention to the AFNQL and the Regional Commissions of the AFNQL.</p> <p>The Government Relations Advisor shall keep a strategic watch on government orientations, draft legislations, work of Parliamentary Committees, consultations and any other project which may have an impact on the members of the AFNQL and its Regional Commissions.</p> <p>Position Responsibilities:</p> <ul style="list-style-type: none"> • Act as advisor with respect to public policies and in relationships with elected officials and public officials; • Prepare position papers and recommendations of the AFNQL and its Regional Commissions to governments; • Monitor, influence and analyze government policies which have an impact on the activities of the AFNQL; • Support the various Regional Commissions in areas that require interaction with government authorities; • Participate in different committees or consultations to represent the interests of the member communities of the AFNQL at meetings of a governmental nature; • Represent the AFNQL and maintain good relationships with elected officials and public officials, both in Quebec and in Ottawa, and with representatives of international organizations and stakeholders; • Support the various AFNQL teams and the Regional Commissions in their efforts to reach their common goals; • Organize meetings considered as of a political nature for the Regional Chief with the different ministries. 	

Requirements for the position :

- In-depth knowledge of the First Nations and of their socio-political, economic, historic and current situations and circumstances.
- Knowledge of government apparatus.
- Written and oral proficiency in French and/or English.
- Ability to draft various types of documents, such as correspondence, submission of a political positioning, information note for the stakeholders, etc.
- Ability to create networks and positive working relationships, to ensure effective liaison with government agencies and partners.
- Political sense and tact to provide expert advice to the people and the assemblies.

Education and experience:

- Bachelor of Public Relations, Political Science or in related discipline.
- Minimum of seven (7) years of relevant experience in government relations, including the production of lines of argument and position papers.
- Recognized capability in the field of research and analysis.
- Valid driver's license.

Other:

The work is usually performed during normal business hours, from Monday to Friday. However, the work may be performed after working hours and during weekends, depending on political and government topical issues.

The position requires travel that can sometimes be done on short notice.

PLEASE SEND YOUR APPLICATION BY

JULY 20, 2017, TO:

Assembly of First Nations Quebec-Labrador
250 Place Chef Michel-Laveau, suite 201
Wendake, Quebec G0A 4V0
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